

114.5 CMR: DIVISION OF HEALTH CARE FINANCE AND POLICY

114.5 CMR 16.00: EMPLOYER FAIR SHARE CONTRIBUTION

- 16.01 General Provisions
- 16.02 Definitions
- 16.03 Determination of Fair and Reasonable Premium Contribution
- 16.04 Determination of Fair Share Contribution
- 16.05 Other Provisions

16.01 General Provisions

(1) Scope and Purpose. 114.5 CMR 16.00 governs the determination of whether an Employer makes a Fair and Reasonable Premium Contribution to the health insurance cost of its Employees. Employers that make a Fair and Reasonable Premium Contribution are exempt from the Employer Fair Share Contribution under M.G.L. c. 149, § 188. 114.5 CMR 16.00 also governs the determination of the annual Fair Share Contribution Amount. The Fair Share Contribution is collected by the Division of Unemployment Assistance from Employers of eleven or more full time equivalent employees in accordance with 430 CMR 15.00.

(2) Authority: 114.5 CMR 16.00 is adopted pursuant to M.G.L. c. 149, § 188.

(3) Effective Date. 114.5 CMR 16.00 is effective on October 1, 2009.

16.02 Definitions

Meaning of Terms: As used in 114.5 CMR 16.00, unless the context otherwise requires, terms have the following meanings:

Client Company. A person, association, partnership, corporation or other entity that is a co-employer of workers provided by a Employee Leasing Company pursuant to a contract.

Commissioner. The Commissioner of the Division of Health Care Finance and Policy.

Contributing Employer. An Employer that offers a Group Health Plan to which the Employer makes a fair and reasonable premium contribution as defined in 114.5 CMR 16.03.

Division. The Division of Health Care Finance and Policy established under M.G.L. c. 118G or its designated agent.

Employee. An individual employed for at least one month during the twelve month period ending with the last day of the applicable reporting period by an Employer at a Massachusetts location subject to M.G.L. c. 149, § 188.

Employee Leasing Company. A sole proprietorship, partnership, corporation or other form of business entity whose business consists largely of leasing employees to one or more Client Companies under contractual arrangements that retain for such employee leasing companies a substantial portion of personnel management functions, such as payroll, direction and control of workers, and the right to hire and fire workers provided by the employee leasing company; provided, however, that the leasing arrangement is long term and not an arrangement to provide

114.5 CMR: DIVISION OF HEALTH CARE FINANCE AND POLICY

114.5 CMR 16.00: EMPLOYER FAIR SHARE CONTRIBUTION

the client company temporary help services during seasonal or unusual conditions. Notwithstanding any arrangement between a client company and an Employee Leasing Company, the Client Company is the Employer for purposes of M.G.L.c. 149, s.188 and 114.5 CMR 16.00.

Employer. An employing unit as defined in section 1 of M.G.L. chapter 151A or chapter 152.

Enrolled Employee. An employee who has accepted and is enrolled in the employer's sponsored Group Health Plan.

Full-Time Employee. A Full-Time Employee is an Employee that works the lower of (1) 35 or more hours per week or (2) at least the minimum number of weekly payroll hours required for any employee to be eligible for the Employer's Full-Time Health Plan Benefits.

Full-Time Health Plan Benefits. The level of employer contribution to the Group Health Plan that is equivalent to the contribution offered to Full-Time Employees.

Group Health Plan. A group health plan, as defined in 26 U.S.C. § 5000(b), to provide Medical Care, whether insured or self-funded, that is (1) sponsored and paid for, in whole or in part, by an employer, or (2) sponsored by a self-employed person or an employee organization, for the purpose of providing health care (directly or otherwise) to the employees, former employees, self-employed individuals, or others associated or formerly associated with an employer or self-employed individual in a business relationship, or their families to which the employer contributed.

Independent Contractor. An individual that provides services not deemed to be employment under M.G.L. c. 151A, § 2 or M.G.L. c. 152 in the case of services for employing units not subject to M.G.L. c.151A.

Medical Care. Medical services for the diagnosis, cure, treatment, or prevention of disease, as defined in Internal Revenue Code Section 213(d)(1)(A) and (B).

Multi-Employer Group Health Plan. A Multi-Employer Health Plan is a Group Health Plan to which more than one employer is required to contribute, and which is maintained pursuant to one or more collective bargaining agreements between employee organization(s) and the employers.

Premium Reimbursement Arrangement. An arrangement under which an employer offers in writing to reimburse its employees for a portion of the premium expense of an individual health plan. The employee pays all of the monthly premium cost directly to the carrier. The employee submits documentation of the premium expense to the employer for reimbursement up to the monthly limit established by the arrangement.

Seasonal Employee. An individual hired to perform services for wages by a seasonal employer under M.G.L. c. 151A during the seasonal period in the employer's seasonal operations for a specific temporary seasonal period; that has been notified by the Division of Unemployment Assistance that the individual is performing services in seasonal employment for a seasonal employer; whose employment is limited to the beginning and ending dates of the employer's seasonal period; and whose employment does not exceed sixteen weeks.

114.5 CMR: DIVISION OF HEALTH CARE FINANCE AND POLICY

114.5 CMR 16.00: EMPLOYER FAIR SHARE CONTRIBUTION

16.03 Determination of Fair and Reasonable Premium Contribution.

(1) General. An Employer that employs eleven or more full-time equivalent Employees in the Commonwealth as determined under 114.5 CMR 16.03 (2) and is not a Contributing Employer as determined under 114.5 CMR 16.03 (3) shall pay a per Employee contribution in accordance with 430 CMR 15.00.

(2) Number of Employees. An Employer has eleven or more full-time equivalent Employees if the sum of total payroll hours for all Employees for a calendar quarter, divided by 500, is greater than or equal to eleven. In calculating total payroll hours:

(a) For each Employee with more than 500 payroll hours, the Employer shall include 500 payroll hours.

(b) Payroll hours include all hours for which an Employer paid wages to an Employee including, but not limited to, regular, vacation, sick, Federal Medical Leave of Absence, short term disability, long term disability, overtime and holiday payroll hours.

(c) An Employer that is determined to be a successor under M.G.L. c. 151A shall include the payroll hours of the predecessor's Employees during the applicable period.

(d) Payroll hours include hours for which an Employer paid wages to a temporary employee as defined in 430 CMR 4.04(8)(a) provided that the individual has worked for the Employer for at least 150 payroll hours during the twelve month period ending with the last day of the applicable reporting period.

(3) Contributing Employer Determination. A Contributing Employer that makes a Fair and Reasonable Premium Contribution to a Group Health Plan in accordance with 114.5 CMR 16.03(3) is not liable for the Fair Share Contribution.

(a) Group Health Plan. A Contributing Employer must maintain documentation about its group health plan and premium contributions including, but not limited to, the following:

1. a written plan description for each plan, including a description of benefits; eligibility requirements, and amount of employer contribution; and evidence that the plan was in place during the quarter for which eligibility is determined; and

2. copies of employee handbook or other written communications to employees about the plan or plans, including plan benefits, eligibility requirements, and the employer contributions.

3. A Premium Reimbursement Arrangement may be considered a Group Health Plan for purposes of 114.5 CMR 16.00 only if the Employer designates a specific insurance plan or plans for employee enrollment, in writing; communicates such designation, in writing, to its employees; and otherwise meets the criteria enumerated in 114.5 CMR 16.03(3)(a) 1 and 2.

(b) Employees. For purposes of determining if an Employer is a Contributing Employer, an Employer shall

1. include all Full-Time Employees employed at Massachusetts locations, whether or not they are Massachusetts residents; and

114.5 CMR: DIVISION OF HEALTH CARE FINANCE AND POLICY

114.5 CMR 16.00: EMPLOYER FAIR SHARE CONTRIBUTION

2. exclude Seasonal Employees and temporary employees. A temporary employee is an employee that works for an Employer on either a full or part-time basis whose employment is explicitly temporary in nature and does not exceed 12 consecutive weeks during the twelve month period ending on the last day of the reporting quarter.

(c) Percentage of Full-Time Employees Enrolled.

1. An Employer shall calculate the percentage of Full-Time Employees enrolled in its Group Health Plan for each quarter as follows:

a. The Employer shall identify and record the number of Full-Time Employees enrolled in the Group Health Plan on the last day of the calendar quarter.

b. The Employer shall identify and record the number of Full-Time Employees on the Employer's payroll on the last day of the calendar quarter.

c. The Employer shall calculate the percentage of Full-Time Employees enrolled for the quarter by dividing the number of Full-Time Employees enrolled in the Group Health Plan for the quarter by the number of Full-Time Employees for the quarter.

2. Employees included in the percentage calculation. An Employer must include all Full-Time Employees as defined in 114.5 CMR 16.02 to determine its Percentage of Full-Time Employees Enrolled.

a. Multi-Employer Health Plans. If the Employer makes premium contribution payments to a Multi-Employer Health Plan on behalf of an Employee, the Employer may include that Employee in the calculation of the percentage of Full-Time Employees enrolled in its group health plan.

b. Federal Contracts. An Employer that makes an employee benefit contribution for a Full-Time Employee in accordance with federal requirements, the Employer may include that employee in the number of employees enrolled in the health plan.

c. Prevailing Wage. An Employer that makes an employee benefit contribution to a health and welfare plan for a Full-Time Employee in accordance with M.G.L. c. 149, § 27 may include that Employee in the number of Employees enrolled in the health plan.

d. Exempt Employees. An Employer may exclude a Full-Time Employee from the denominator of the percentage of Full-Time Employees enrolled if the employee claims exemption from the requirements of M.G.L. c. 111M, § 2 because of sincerely held religious beliefs and has filed an affidavit in accordance with M.G.L. c. 111M, § 3. The Employer must maintain documentation to verify that the employee has claimed such an exemption.

(d) Premium Contribution Standard. For purposes of the Premium Contribution Standard, an Employer must offer to make a premium contribution of at least

114.5 CMR: DIVISION OF HEALTH CARE FINANCE AND POLICY

114.5 CMR 16.00: EMPLOYER FAIR SHARE CONTRIBUTION

33% of the cost of an employer sponsored Group Health Plan offered to all of its Full-Time Employees no more than ninety days after the date of hire.

1. An Employer's Group Health Plan must be in effect and available to Full-Time Employees for the entire quarter. If a new Employer or its predecessor is not in operation on the first day of the quarter, the Employer is not liable for the Fair Share Contribution during that quarter.
2. For each quarter, the premium contribution percentage, the offer to employees, and the minimum number of hours that the Employer requires for an employee to be eligible for full time benefits must be documented in writing.
3. An Employer that contributes to an employer-sponsored Group Health Plan and also contributes to a Multi-Employer Group Health Plan, including a Taft-Hartley Plan, or makes employee benefit contributions pursuant to federal contract requirements or M.G.L. c. 149, § 27, shall determine its compliance with the premium contribution standard based only on its employees enrolled in its Group Health Plan.
4. If an Employer makes different percentage contributions for different employee groups, compliance with the premium contribution standard is based on the lowest premium percentage contribution.

(e) Contributing Employer Determination. An Employer is determined to be a Contributing Employer based on the percentage of Full-Time Employees enrolled in its Group Health Plan under 114.5 CMR 16.03(3)(e); its compliance with the premium contribution standard under 114.5 CMR 16.03(3)(e); and the number of full-time equivalent employees calculated under 114.5 CMR 16.03(2).

1. An Employer is a Contributing Employer if:
 - a. for an Employer with more than 50 full-time equivalent employees:
 - i. its percentage of Full-Time Employees enrolled is at least 25% and it meets the premium contribution standard; or
 - ii. its percentage of Full-Time Employees enrolled is at least 75%.
 - b. for an Employer with 50 or fewer full-time equivalent employees, if:
 - i. its percentage of Full-Time Employees enrolled is at least 25%, or
 - ii. it meets the Premium Contribution standard.

16.04 Determination of Annual Fair Share Employer Contribution

(1) Determination of Contribution Amount. The Annual Fair Share Employer Contribution Rate is the lower of (1) \$295 per employee or (2) the sum of the Fair Share Employer Contribution and the Per Employee Cost of Unreimbursed Physician Care as calculated in accordance with 114.5 CMR 16.04. The Fair Share Employer Contribution Rate shall be determined annually by the Division in consultation with the Director of the Department of Workforce Development using the best available data. The Annual Fair Share Employer Contribution Rate shall be adjusted to reflect a quarterly rate based on 25 percent of the annual fair share contribution rate applicable to that quarterly period.

114.5 CMR: DIVISION OF HEALTH CARE FINANCE AND POLICY

114.5 CMR 16.00: EMPLOYER FAIR SHARE CONTRIBUTION

(2) Fair Share Employer Contribution Rate. The Division will determine the Annual Fair Share Employer Contribution Rate as follows:

- (a) Determine the per user share of Private Sector Liability by dividing total Private Sector Liability for the Fiscal Year by the total number of users of the Health Safety Net in the most recent fiscal year.
- (b) Determine the number of employee users that received services funded by the Health Safety Net;
- (c) Multiply the total number of employee Health Safety Net users by the percentage of employers that are non-Contributing Employers.
- (d) Determine the total cost of liability associated with employees of non-Contributing Employers by multiplying the number of users that are employees of non-Contributing Employers by the Per User Share of Private Sector Liability.
- (e) Divide the total liability for employees of non-Contributing Employers by the total number of employees of non-Contributing Employers as determined by the Division.
- (f) Adjust by medical inflation as determined by the Division.

(3) Per Employee Cost of Uncompensated Physician Care

- (a) The Division will determine the total amount of uncompensated health care services provided by physicians to non-elderly, uninsured residents of the Commonwealth. The Division will use the best available data, including survey data or other data source.
- (b) The Division will divide this amount by the number of employees of contributing Employers to determine the Per Employee Cost of Uncompensated Physician Care.

(4) The Sum of the Fair Share Employer Contribution and the Per Employee Cost of Uncompensated Physician Care is the Annual Fair Share Contribution Rate.

16.05 Other Provisions.

(1) General. Each Employer shall file or make available information which is required or which the Division deems reasonably necessary for calculating the Employer Fair Share Contribution.

(2) Severability. The provisions of 114.5 CMR 16.00 are severable. If any provision or the application of any provision is held to be invalid or unconstitutional, such invalidity shall not be construed to affect the validity or constitutionality of any remaining provisions of 114.5 CMR 16.00 or the application of such provisions.

(3) Administrative Bulletins. The Division may issue administrative bulletins to clarify policies, update administrative requirements and specify information and documentation necessary to implement 114.5 CMR 16.00.

REGULATORY AUTHORITY

114.5 CMR 16.00 M.G.L. c. 118G.

114.5 CMR: DIVISION OF HEALTH CARE FINANCE AND POLICY

114.5 CMR 16.00: EMPLOYER FAIR SHARE CONTRIBUTION